



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

JOB OPENING ANNOUNCEMENT

Welcome Center Staff (Front Desk) - West Boise

Serving over 20,000 active youth, adult, and family members, the West Branch of the Treasure Valley Family YMCA helps members lead a healthier, happier life. Facility amenities and features include six fitness studios, three racquetball courts, full-court basketball gym, youth activity center, climbing wall, 50-meter swimming pool, and training pool.

Welcome Center Staff serves as the primary point of contact for all information inquiries, maintains secure use of the facility, and processes transactions involving program registration and receipt of registration fees. An ideal candidate will have the ability and desire to by engage both members and the general public, ensuring that their needs are met upon entering the facility.

Starting Wage Range:

\$9.00 - \$11.00

Key Qualifications:

Bilingual candidates preferred. Must be at least 16 years old. This position requires high energy, positive attitude when welcoming and helping members along with effective writing and phone communication skills. Customer service and cash handling experience preferred.

Physical Requirements:

Applicant must have visual and auditory ability to respond to critical situations and physical ability to act swiftly in an emergency. Must have ability to walk, stand, and sit for extended periods of time. Must be able to lift and carry food and supplies weighing up to 25 pounds. Position may require bending, leaning, kneeling, and walking.

Schedule Requirements:

This is a part time position at 10-25 hours per week. We have a variety of shifts available. Available shifts include Sunday/Monday/Tuesday/Thursday/Saturday afternoons and Friday mornings. Additional hours may be available on a substitute basis. Please list availability on application. Applicants must be able to attend meetings and training which may fall outside of regular hours.

The Treasure Valley Family YMCA is dedicated to promoting a safe and healthy work environment for all employees, volunteers, members, and visitors to our facilities. Management is responsible for developing and implementing safe work practices, promoting safety, and setting the example for others. Employees are expected to adhere to safe operating instructions and make safety a part of the job.



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Working at the Y:

*At the Y, our mission and core values are brought to life by our culture. It's who we are, who we aspire to be and how we show up every day. We are **cause-driven**. We don't just show up, we show up with purpose. We are **welcoming**: we are open to all. We are a place where you can belong and become. We are **genuine**: we value you and embrace your individuality. We are **hopeful**: we believe in you and your potential to become a catalyst in the world. We are **nurturing**: we support you in your journey to develop your full potential. We are **determined**: above all else, we are on a relentless quest to make our community stronger beginning with you.*

Join us and help transform lives.

Application Process:

All interested staff must submit a resume and a letter of interest stating your skills and knowledge that would qualify you for this position.

External Candidates must complete an online application. If you have any questions regarding the position please visit our website at www.ymcatvidaho.org or contact jobs@ymcatvidaho.org.

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